

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-CW-20210816-01

PROJECT : Building Construction/Renovation of the following
LANDBANK Branches:

Lot 1 - Tanjay (Negros Oriental) Branch Building
Construction

Lot 2 - Tayabas (Quezon) Branch Building Construction

Lot 3 - Talavera (Nueva Ecija) Branch Building
Renovation

Lot 4 - Bauan (Batangas) Branch Building Renovation

IMPLEMENTOR : Procurement Department

DATE : October 27, 2021

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Specifications (Section VI) and Checklist of Bidding Documents (Item No. 10 of the Eligibility and Technical Components)) have been revised. Please see attached revised specific sections of the Bidding Documents.
- 3) The deadline for submission of electronic bids for the above project is re-scheduled on **November 5, 2021** at **10:00 A.M.** Submission of physical bids (hard copy) shall not be accepted.



ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Section VI. Specifications

Name of Projects	Work Completion (Number of calendar days to start within seven [7] calendar days after receipt of Notice to Proceed)																														
<p>Building Construction and Renovation of the following LANDBANK Branches:</p> <table border="1"> <thead> <tr> <th>Lot No.</th><th>Branch/Office</th></tr> </thead> <tbody> <tr> <td>1</td><td>LANDBANK Tanjay (Negros Oriental) Branch Building Construction</td></tr> <tr> <td>2</td><td>LANDBANK Tayabas (Quezon) Branch Building Construction</td></tr> <tr> <td>3</td><td>LANDBANK Talavera (Nueva Ecija) Branch Building Renovation</td></tr> <tr> <td>4</td><td>LANDBANK Bauan (Batangas) Branch Building Renovation</td></tr> </tbody> </table> <p>Scope of works, working drawings and other requirements are as follows:</p> <p>Lot 1: LANDBANK Tanjay (Negros Oriental) Branch Building Construction</p> <table border="1"> <tbody> <tr> <td>Annexes D-1 to D-6</td><td>Terms of Reference</td></tr> <tr> <td>Annexes D-7 to D-11</td><td>Pictures of Site</td></tr> <tr> <td>Annex D-12</td><td>Work Experience and Equipment Requirements</td></tr> <tr> <td>Annexes D-13 to D-22</td><td>Bill of Quantities</td></tr> <tr> <td>Annex D-23</td><td>Electronic File of Working Drawings/Blue Prints</td></tr> </tbody> </table> <p>Lot 2: LANDBANK Tayabas (Quezon) Branch Building Construction</p> <table border="1"> <tbody> <tr> <td>Annexes E-1 to 6</td><td>Terms of Reference</td></tr> <tr> <td>Annexes E-7 & E-8</td><td>Pictures of Site</td></tr> <tr> <td>Annex E-9</td><td>Work Experience and Equipment Requirements</td></tr> <tr> <td>Annexes E-10 to E-20</td><td>Bill of Quantities</td></tr> <tr> <td>Annex E-21</td><td>Electronic File of Working Drawings/Blue Prints</td></tr> </tbody> </table>	Lot No.	Branch/Office	1	LANDBANK Tanjay (Negros Oriental) Branch Building Construction	2	LANDBANK Tayabas (Quezon) Branch Building Construction	3	LANDBANK Talavera (Nueva Ecija) Branch Building Renovation	4	LANDBANK Bauan (Batangas) Branch Building Renovation	Annexes D-1 to D-6	Terms of Reference	Annexes D-7 to D-11	Pictures of Site	Annex D-12	Work Experience and Equipment Requirements	Annexes D-13 to D-22	Bill of Quantities	Annex D-23	Electronic File of Working Drawings/Blue Prints	Annexes E-1 to 6	Terms of Reference	Annexes E-7 & E-8	Pictures of Site	Annex E-9	Work Experience and Equipment Requirements	Annexes E-10 to E-20	Bill of Quantities	Annex E-21	Electronic File of Working Drawings/Blue Prints	<p>Lot 1 – One Hundred Fifty (150) calendar days</p> <p>Lot 2 – One Hundred Fifty (150) calendar days</p> <p>Lot 3 – One Hundred Twenty (120) calendar days</p> <p>Lot 4 – Two Hundred Ten (210) calendar days</p>
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Lot 3: LANDBANK Talavera (Nueva Ecija) Branch Building Renovation

Annexes F-1 to F-6	Terms of Reference
Annexes F-7 to F-9	Pictures of Site
Annex F-10	Work Experience and Equipment Requirements
Annexes F-11 to F-20	Bill of Quantities
Annex F-21	Electronic File of Working Drawings/Blue Prints

Lot 4: LANDBANK Bauan (Batangas) Branch Building Renovation

Annexes G-1 to G-6	Terms of Reference
Annexes G-7 to G-18	Pictures of Site
Annex G-19	Work Experience and Equipment Requirements
Annexes G-20 to G-26	Bill of Quantities
Annex G-27	Electronic File of Working Drawings/ Blue Prints

The following documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements:

1. For Lots 1 and 2:
Certified copy of Philippine Contractors Accreditation Board (PCAB) Registration Certificate with at least Category "B" and size range of Medium A with PCAB Classification: General Building/GB-1.

For Lots 3 and 4:
Certified copy of Philippine Contractors Accreditation Board (PCAB) Registration Certificate with at least Category "C and D" and size range of Small B with PCAB Classification: General Building/GB-1 for all Lots.
2. Certified copy of current General Information Sheet (GIS) with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
3. List of at least five (5) completed projects in general construction, undertaken during the last five (5) years, accompanied by a certified true copy of Purchase Orders or Contract Agreements and Certificates of Acceptance or Completion for said projects, including project name, location, project type, period duration and contact details.

4. List of key personnel assigned with the following supporting documents:
- 4.1 Curriculum Vitae;
 - 4.2 Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate; and
 - 4.3 Employment Certificate.

Notes:

- 1. Non-submission of the above documents may result in the post-disqualification of the bidder.
- 2. The authorized bidder representative can certify the required documents stated herein.

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Infrastructure Projects

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF)

- The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

- Eligibility Documents – Class “A”

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for Sole Proprietorship, or Cooperative Development Authority (CDA) for Cooperatives or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired mayor's/business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder (sample form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The

statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3).

4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
 - ☐ include all information required in the PBDs prescribed by the GPPB;
 - ☐ the statement shall be supported by the Owner's Certificate of Acceptance (OCA) issued by the owner other than the contractor (refer to the Note in Form No. 4 for the required information to be indicated in OCA) or Contractors Performance Evaluation System (CPES) Rating, which must be satisfactory. For contracts with the private sector, an equivalent document shall be submitted.
5. Valid Philippine Contractors Accreditation Board (PCAB) License or Special PCAB License in case of Joint Venture and registration for the type and cost of the contract for this Project

Financial Eligibility Documents

6. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
7. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)

○ **Eligibility Documents - Class "B"**

8. Duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

○ **Technical Documents**

9. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

10. Revised Section VI – Specifications with conformity of bidder.

11. Section VII – Drawings with conformity of bidder.

12. Project Requirements, which shall include the following:

- a. Organizational chart for the contract to be bid.
- b. List of key personnel that will be assigned to the project per Annexes D-12, E-9, F-10 and/or G-19.
- c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be (D-12, E-9, F-10 and/or G-19).

13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

○ **Post-Qualification Documents – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through eFPS

15. Latest Income Tax Return filed manually or through eFPS

16. Manpower Schedule

17. Construction Method

18. Equipment Utilization Schedule

19. PERT/CPM or other acceptable tools of project scheduling

20. Construction Schedule and S-curve

21. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

22. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

23. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding.

Financial Component (PDF File)

- **The Financial Component shall contain documents sequentially arranged as follows:**
 1. Duly filled out Financial Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
 2. Duly signed Bid Prices in the Bill of Quantities
 3. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid
 4. Cash flow by quarter or payment schedule

"The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal."